

Annual Summary of Immigration Legal Services

Name of Organization: Immigration Services Organization (ISO)

Time Period Covered: January 2019 – December 2019

1) Total number of clients served during this period:

In 2019, Immigration Services Organization (ISO) provided **1,695** consultations and assistance with **1,054** applications. We also served 700 individuals through a series of one-hour informational sessions regarding eligibility for and requirements for applying for citizenship.

2) Total number of clients provided services at no cost during this period: Of the above mentioned totals all services were provided without charge except for assistance on approximately 460 applications such as Green Card Renewals, DS-260s, Affidavits of Support, Waivers, and FOIA requests. For the remaining 594 applications, we were able to provide services without charge.

3) General description of the immigration legal services and other immigration-related services (e.g., educational or outreach events) provided by the organization: ISO offers immigration legal services related to its core mission of serving low-income members of the immigrant community to realize the benefits, rights, and responsibilities of full participation in our society. ISO currently has 5 active partially Accredited Representatives. Additionally, we employ one full time immigration attorney. ISO provides consultations as well as different immigration services, such as naturalization, family based petitions for consular processing and adjustment of status, VAWA, U-Visas, Waivers for Unlawful Presence, Waivers for other grounds of inadmissibility, Green Cards Renewals, Work Permits, DACA, and DACA renewals, Freedom of Information Act Requests, Fiancé/e Visas, Removals of Conditional Residence, Derivative Citizenship, Affidavits of Support and DS 260s, Parole in Place, and Fee Waivers. We also provide education and information through on and off site outreach and educational events including Citizenship Informational Sessions and free Citizenship Classes.

4) Statement regarding whether services were provided pro bono or clients were charged in accordance with a fee schedule: Our agency is recognized by the Internal Revenue Services as a nonprofit charitable organization. We charge clients nominal fees for immigration legal services. We do not have membership dues. No one will be denied services based on an inability to pay. We currently have funding from a variety of sources such as USCIS and the State of New York. Please see attached fee schedule.

5) Organization policies or guidance regarding fee waivers and reduced fees (describe here or attach your policy guidance): Please see attached excerpt on fee waivers from our case management policies and procedures manual.

6) List of the offices or locations where the immigration legal services were provided: All of our immigration services are offered through our main office, located at [NUMBER and STREET], [CITY], [STATE] [ZIP CODE].

Annual Summary of Immigration Legal Services

Name of Organization: Immigration Services Organization (ISO)

Time Period Covered: January - December 2017

Total number of clients served during this period: In 2017, Immigration Services Organization (ISO) provided immigration case management for a total of 48 clients, which included immigration relief screenings, application assistance, and support through the entire process. We also held seven Know Your Rights workshops and immigration clinics to reach more than 100 individuals. General outreach about our services reached more than 1,500 individuals.

Number of clients served pro bono (at no cost to the client): All of these services were provided without charge.

Description of services provided, both immigration legal and immigration-related (educational, outreach, etc.): In 2017, ISO offered immigration legal services as part of its core mission of serving youth and families from the community, the majority of whom were from immigrant backgrounds. ISO's Director of Programs served as the organization's lone Accredited Representative. He worked with an immigration attorney on staff, licensed to practice law in New York State, who served as the Legal Services Coordinator. ISO supported youth and family members through consultations and in gaining work authorization, legal permanent residency, citizenship, and other adjustments of status, with a particular focus on cases for undocumented youth who were eligible for Special Immigrant Juvenile Status (SIJS) or applications and renewals under the Deferred Action for Childhood Arrivals (DACA). Staff also offered information to constituents through Know Your Rights sessions and immigration clinics for youth and parents. Staff also attended several community events to provide outreach and information on our services.

Statement regarding whether services were provided pro bono or clients were charged in accordance with a fee schedule or fee reduction/waiver policy: ISO is recognized as a nonprofit charitable organization by the Internal Revenue Service. ISO did not charge any youth or families fees associated with immigration services. As such, no one in our program is denied services based on inability to pay. We receive funding from a variety of sources that allows us to provide all of our services at no cost.

List of the offices or locations where the immigration legal services were provided:

[NUMBER and STREET], [CITY], [STATE] [ZIP CODE]